



Medirite Healthcare
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Please complete all TIMESHEETS in block capitals and BLACK ink

Candidate Name:

Week Ending:

Ref/Location:

Band:

Candidate Signature:

	Date	Start time	Finish time	Lunch Duration	Hours worked (less lunch)	Ward/Dep	Booking ref number
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Additional on call hour(s):							
						Total hours :	

Weekly Hours Authorised by:

<p>Authorisation signature: ✓</p> <p>Name:</p> <p>Date:</p> <p>Position of Authorised Signatory:</p>	<p>I declare that the information I have given on this timesheet is correct and complete and that I have not claimed elsewhere for the hours/shift detailed on this timesheet. I understand that if I knowingly provide false information this may result in disciplinary action and I may be liable for prosecution and civil recovery proceedings. I consent to the disclosure of information from this timesheet to and by any authorised body for the purpose of verification of this claim and the investigation, prevention, detection and prosecution of fraud.</p>
<p>In signing the above I, the client, have read and accept the terms and conditions which I have received and which can be viewed on Medirite Healthcare website at www.mediritehealthcare.co.uk</p> <p>I am the authorised signatory for my ward/Dept/NHS body. I am signing to confirm that the Job Profile Title and Band of workers and the hours/shifts that I am authorising are accurate and approve of the payment. I understand that if I knowingly provide false information this may result in disciplinary action and I may be liable to prosecution and civil recovery proceedings. I consent to the NHS CFSMS in England for the purpose of verification of this claim and the investigation, prevention, detection and prosecution of fraud.</p>	<p>Locum Signature: ✓</p> <p>NHS & Corruption Line: Any Questionable timesheets will be brought to the attention of the Local Counter Fraud Specialist or reported to, in any case of fraud, to the NHS and Corruption reporting Line on 0800 028 406</p>

PLEASE NOTE TIMESHEETS SHOULD BE SENT TO PAYROLL BY 10AM ON MONDAY